

TEACHER'S ACTIVITY REPORT 2019 - 2020.

FACULTY: Commerce
SVC/2019-20/COM/SK/2

DEPARTMENT: Commerce

IQAC ACTIVITY No:

NAME OF THE ACTIVITY: Income-Tax Return Filing Workshop

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
1 November, 2019	Dr. Shruti Mathur, Dr. Neha Singhal, Ms. Shilpa, Mr. Aashish Jain	Extension Activities Committee	Ms. Sunita Chhabra, Ms. Simranjeet Kaur
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor
1-3:00pm	Sri Venkateswara College	23	Indoor
SUPPORT/ASSISTANCE:	Sri Venkateswara College, Delhi University		

BRIEF INFORMATION ABOUT THE ACTIVITY (**CRITERION NO. -III**):

TOPIC/SUBJECT OF THE ACTIVITY	Income-Tax Return Filing Workshop
OBJECTIVES	To Create awareness about how to file income-tax returns amongst the Non-teaching staff
METHODOLOGY	The members of non-teaching staff were taught how to fill the ITR forms, various deductions and rebates available to them. They were also taught about differentiating between tax evasion and tax avoidance.
OUTCOMES	The non-teaching staff gave a positive feedback and were enthusiastic to attend similar workshops in the future.

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PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

Notice & Letters✓	Student list of participation	Activity report✓	Photos✓	Feedback form
Feedback analysis	News clip with details	Certificate	Any other✓	Certificate of participation

IQAC Document No:	Criterion No: III	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Ms. Simranjeet Kaur	Dr. Shruti Mathur	

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

REPORT ON EXTENSION ACTIVITY

Income Tax – How to file Income Tax Return

The Department of Commerce conducted this session on 21/10/2019 from 1 PM to 3 PM. This session was hosted by Dr. Neha Singhal and Mr. Aashish Jain, it was open for non – teaching staff of Sri Venkateswara College and attended by 23 participants. The main objective of organizing this session is to explain briefly the importance of filing return. We have covered these major points:

- Filing of return using online software – ITR -1
- Kinds of incomes covered under the head Salary and their treatment such as Basic Salary, Dearness Allowances, House Rent Allowance, Leave Travel Concession and various other allowances & perquisites.
- Income from House Property – Rent & Interest on Home Loan
- Income from Other Sources – Interest from Saving Bank, Dividend etc.
- Section 80 C – Sukanya Samriddhi Account, Fixed Deposit, ELSS etc
- Section 80 D – Medical deductions

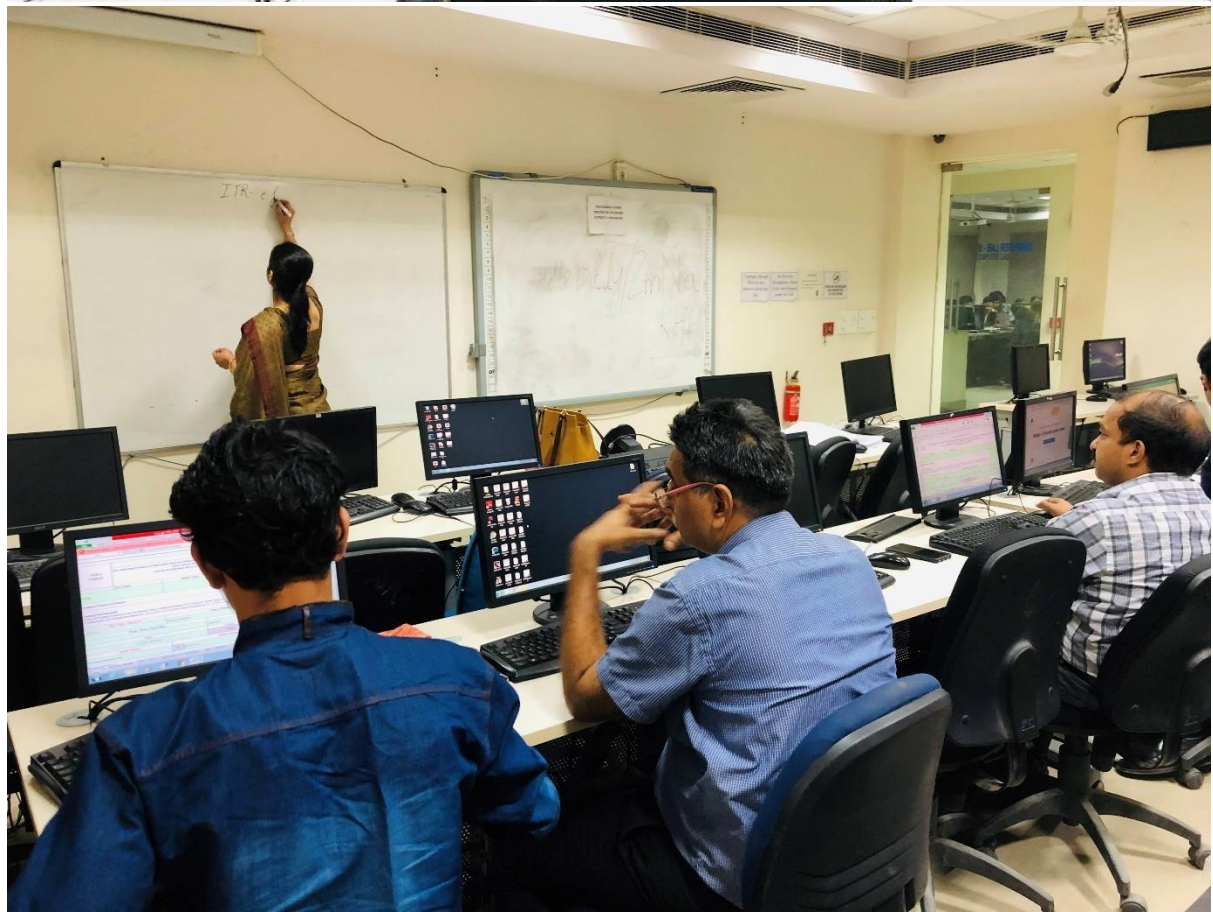
This session was highly overwhelmed by non – teaching staff. It was very fruitful to all the participants as they learnt lot of things from this session.

List of Participants

- Mr. Sandeep
- Mr. Ramanna
- Mr. Naveen
- Mr. Kuldeep
- Mr. Ashish
- Mr. Arun
- Mr. Chanderpal
- Mr. JP Mishra
- Mr. UR Narender
- Mr. Dharmendra
- Mr. Murthi
- Mr. Pawan Pandey
- Mr. Rakesh
- Mr. Santhanam
- Ms. Bebi
- Mr. Manish
- Mr. Anish
- Mr. Asif
- Mr. Rajeev Goel



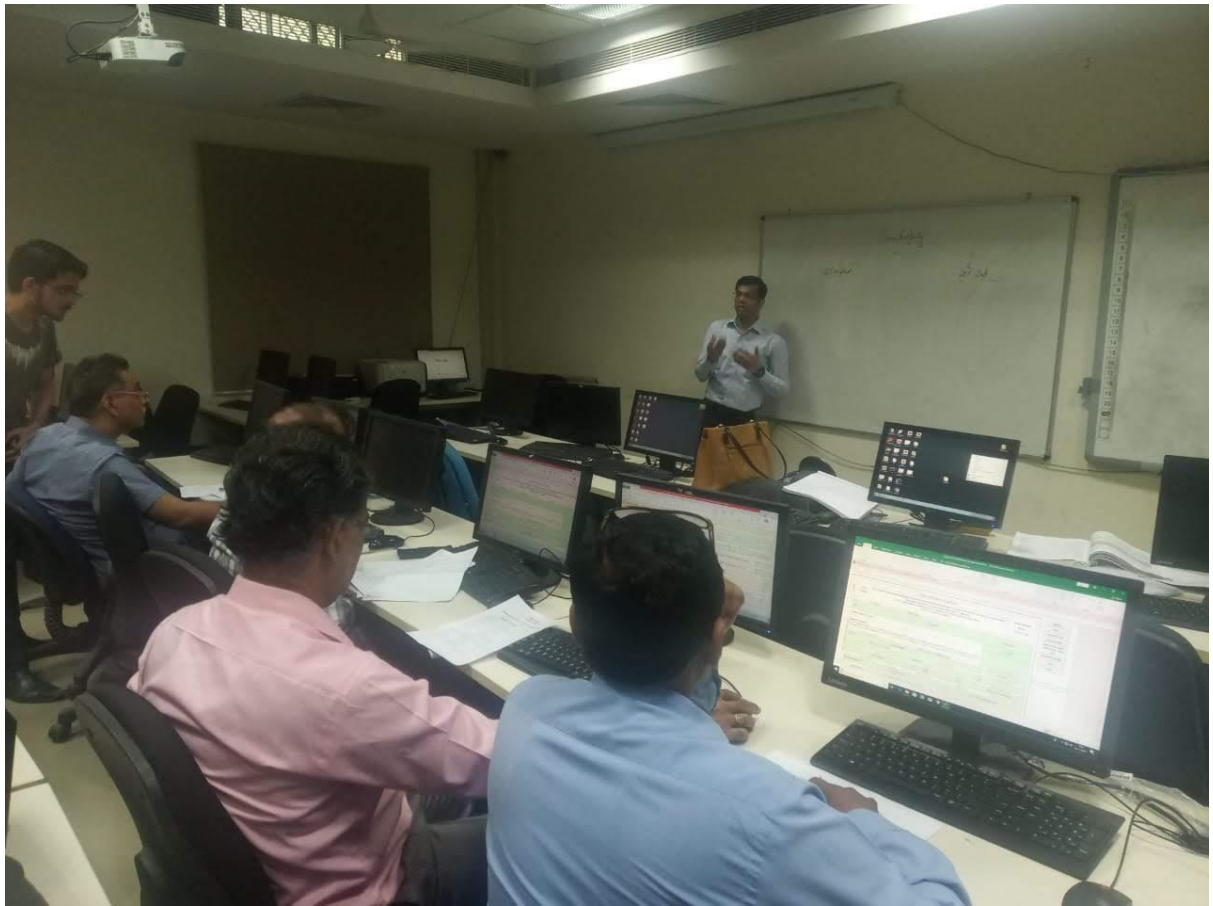












SRI VENKATESWARA COLLEGE

DEPARTMENT OF COMMERCE

All the members of Non -Teaching Staff are hereby informed that Department of Commerce is organizing a workshop on '***ITR-E Filing of Return***' post lunch as a part of their extension activities on September 27, 2019 (Friday). Interested members are requested to give their names to Mr. Narender (Commerce Dealing Assistant) before September 15, 2019.

For further details contact Dr. Neha Singhal.

Teacher-In-Charge

**Dr. Shruti Mathur
Reddy**

Principal

Dr. P. Hemalataha

Generate income tax return in ITR-1 from the data given below

PARTICULARS OF THE ASSESSEE

Name of Assessee	:	Sh. Manish Kumar
Date of birth	:	6-12-1969
Father's name	:	Sh. Umesh Kumar
Address	:	D-42, Deva Nagar, New Delhi- 110067
PAN	:	AXZPJ8970S
Assessment year	:	2019-20
Status	:	Resident/ individual
Date of filing	:	31-3-2019
Email	:	manibest@yahoo.com
Mobile	:	9876543210

Bank Account : Saving Bank A/C no. 20037403333, State Bank of India
Delhi University (IFS Code : SBIN0010437)

DETAILS OF INCOME

Salary from BSNL, Karol Bagh, New Delhi 110067 (Joined on 1st January, 1989)

He retired on 28th February, 2019 and getting Rs 35,000 per month as **pension** from 1st March, 2019.

Basic : Rs 40,000 pm.
Dearness Allowance : 30% of Salary
Transport Allowance : Rs 8500 p.m. (including D.A.)
House Rent Allowance : 24% of Basic Salary
Gratuity received : Rs 7,00,000 (Covered under the Payment of Gratuity Act, 1972)

House property

Self - occupied— D-42, Mauric Nagar, New Delhi

Interest paid on Home Loan : Rs 2,40,000

Other Sources

Interest on saving bank account Rs 98,700
Interest on FDR Rs 6,30,000 (Net Tax @10%)

Investments

RPF Rs 56,000
ELSS (mutual funds) Rs 80,000
LIP (self) Rs 20,000
Medi-claim (self) Rs 20,000
Parents(senior citizen) Rs 22,000

Tax

Advance tax - 14-9-2018 (BSR 6390340 CIN 12345) Rs. 96,000

- 15-3-2019 (BSR 6390340 CIN 67890) Rs. 55,000

TDS on salary Rs 25,000 (TAN : DELR20160S)

TDS on Interest Deposit Rs 1,00,000 (TAN : RTKA3467Q)



SRI VENKATESWARA COLLEGE
(University of Delhi)

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Prof C. Sheela Reddy
Principal
Sri Venkateswara College

IQAC Coordinator

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Department of Biochemistry

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Department of Biochemistry

Shri D. Venkat Ramana
A.O (I/C)

This is to certify that the Activity report (Teacher/Department /Society/Association) has been submitted for documentation to IQAC, Sri Venkateswara College, University of Delhi.

N. Latha

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Sri Venkateswara College

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